



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group			
<b>Name of organisation</b>	BURBAGE VILLAGE HALL		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify REGISTERED CHARITY No. 305478		
2 – Your project			
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	PEWSEY AREA BOARD		
<b>Does your town/parish council know about your project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>What is your project?</b>  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	The project is seeking financial support to repair the surface in the Village Hall car park. Village recycling skips are located in the car park and the volume of residents' traffic, combined with collections by heavy skip lorries, has damaged the surface leading to identified trip hazards.		
<b>Where will your project take place?</b>	Burbage		
<b>When will your project take place?</b>	Summer 2010		
<b>How many people will benefit from your project?</b>	3,000+		
<b>How does your project demonstrate a direct link to the community plan for your area?</b>	It will ensure that the recycling skips can be retained on their current site		
<b>Please provide a reference/page no.</b>	P34 - Section 8.4		

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

A local priority is to ensure that villagers have access to a recycling skip facility in order to reduce the frequency of travelling to Marlborough/Everleigh - thus reducing carbon footprints. If the car park cannot be repaired, there is the possibility of withdrawal of the skip facility

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The Management Committee of the Village Hall has become concerned about the visible and rapid deterioration of the car park surface over the last few months. Given the profile of the actual users of the village hall facilities, it is clear that the degradation of the surface is caused primarily by drivers accessing the recycling bins and the concomitant heavy skip lorries that empty them. Funding to support the resurfacing of the car park will enable the bins to be retained in their current location - there is no other suitable location within the village where they could be sited. This project will thus benefit all residents of the community by enabling the recycling facility to be maintained.

**Any other information about your project.**

The Village Hall Trustees are happy to host the existing range of recycling skips but are not in a financial position to subsidise directly, or indirectly, their functioning. Whilst recognising that the presence of the skips is an asset for the village, and that the Trustees need to maintain the car park for reasonable use, it is seeking a contribution from the Area Board towards resurfacing the badly degraded areas of the car park surface which are a direct result of the Wiltshire Council skip provision. Funding of £1,000 (Half of the total project overall costs of £2,000) will be matched by a contribution of cash from Reserves of £500 plus a contribution in kind from 2 x days of professional consultants work at £100/day plus 6 days of volunteer work costed at £50/day = £300. So the total matched funding is made up of £500 cash, £200 Consultants costs and 6 days of volunteer costs - £300.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="8"/>	<b>Female</b>	<input type="text" value="6"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="3"/>	<b>Female</b>	<input type="text" value="3"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="1"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This would be a one-off contribution towards a capital cost and thus it will not incur future revenue expenditure commitments.

**If you were not awarded the full amount requested, what would be the impact on your project?**

If not funded, there is a possibility that the recycling skips would have to be removed from the site and there is no realistic alternative location in Burbage which could accommodate them. This would be a loss to the community and lead to increased vehicle traffic resulting from travel to Marlborough/Everleigh and, inevitably, a massive increase in fly tipping in adjacent areas - many of which are AONB.

**How will you know whether your project has made a difference in the community?**

The resurfacing of the car park will immediately secure tangible benefits for local residents by retaining a local recycling facility within the community.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

None

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2009

**Month:** December

**Year:** 2009

**A - Total income:**

£30,565

**B - Minus total expenditure:**

£27,112

**Surplus/deficit for year: (A minus B)**

£ 3,453

**Free reserves held:**

£ 9,000

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Car Park Surface Repair	£2,000	Own fundraising/reserves	C	£500
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind	C	£300
	£			£
	£	Other	C	£200
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£2,000</b>	<b>Total Project Income</b>		<b>£1,000</b>

**Total project income B** £1,000

**Total project expenditure A** £2,000

**Project shortfall A – B** £1,000

**Award sought from Wiltshire Council Area Board** £1,000

### Bank Details

Please give the name of the organisations' bank account e.g. Barclays

Please give the title name of the organisations' bank account e.g. current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

It will provide safe access for all users - irrespective of mobility disabilities or ethnic origin.

**b) How does your project work to promote inclusion, participation and good community relations?**

The project will secure continuity of good community relations, enhance the promotion of recycling and offer all continuing access to skip facilities.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 10/05/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**